



TENDER No. RACIDA/720FDA18GR00130-2018/2019-001

PROPOSED EXTENSION OF WATER SUPPLY AND INSTALLATION

OF SOLAR SYSTEMS TO 3 KEY BOREHOLES IN OGORWEIN,

SARMAN & DARAB ATHATHI

IN MANDERA COUNTY.

CLOSING DATE – 10th December 2018 AT 2:00 P.M

Nov 2018

LETTER OF INVITATION TO TENDER
NO. RACIDA/720FDA18GR00130-2018/2019-001

Rural Agency for community development and assistance RACIDA invites sealed tenders for the extension of water supply and installation of solar systems to 3 key boreholes in Ogorwein, Sarman & Darab Athathi in Mandera County whose specifications are detailed in the Tender Documents, interested eligible may inspect, review and submit the same free of charge. Bidders who choose to bid should submit their application to the procurement department.

Please note that:-

1. Bidders quotes should be net inclusive of all taxes, must be in Kenya Shillings and Shall remain valid for at least ninety (90) days from the closing date of the tender.
2. Bids must be accompanied by a bid security in the form and amount specified in the Tender Documents. The bid security must be valid for atleast a period of thirty (30) days from the date of the tender opening.
3. Bidders must submit a proposed Works Programme, failure to which the tender will be non-responsive. Please note that the contract period will be Twelve (12) weeks.
4. Bidders **MUST** comply with Section A (Instructions to Tenderers) of the Tender Documents.
5. Bidders **MUST** fill all the forms in Section of the Tender Document except the Performance Bank Guarantee form and the Bank Guarantee for Advance Payment Form.
Failure To Fill The Forms Comprehensively Will Render The Bid Non- Responsive.
6. Bidders **MUST** submit with their offer detailed technical specification technical data for the products they intend to supply as requested in the Tender Document.
7. Completed Tender documents(**Original and 1 copy**) are to be enclosed in plain sealed envelopes marked with the Tender name: Proposed extension of water supply and installation of solar systems to 3 key boreholes in Ogorwein, Sarman & Darab Athathi in Mandera County and Tender Number RACIDA/720FDA18GR00130-2018/2019-001 in accordance with the Instructions to Tenders in the tender documents and must be deposited in the tender box in RACIDA Nairobi office on or before the date specified in the advertisement.

Bids must addressed to:

**THE PROCUREMENT COMMITTEE,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE -
RACIDA, KINDARUMA ROAD, TOP PLAZA 3RD FLOOR UNIT 1
NAIROBI**

So as to be received on or before **10th December, 2018 at 2.00 p.m.**

8. Tenders will be opened **on the same date specified as the closing** in the advertisement thereafter in the presence of the candidates or their representatives who choose to attend at the above address.
9. Rural Agency for community Development and assistance (RACIDA) reserves the right to accept or reject in part or in whole any tender without giving reasons.

FORM OF TENDERER

**To: THE PROCUREMENT OFFICER,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE
P. O. BOX 37928-00100
NAIROBI**

**TENDER No. RACIDA/720FDA18GR00130-2018/2019-001 PROPOSED EXTENSION OF
WATER SUPPLY AND INSTALLATION OF SOLAR SYSTEMS TO 3 KEY BOREHOLES
IN OGORWEIN, SARMAN & DARAB ATHATHI IN MANDERA COUNTY.**

1. In accordance with the Instructions to Tenderers, Conditions of Contract, Specifications and Bills of Quantities for the execution of the above named Works, we, the undersigned offer to construct, install and complete such Works and remedy any defects therein for the sum of:

Kshs..... *[Amount in figures]*
Kenya Shillings.....
..... *[Amount in words]*

We undertake, if our tender is accepted, to commence the works as soon as is reasonably possible after the receipt of the management's notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.

1. We agree to abide by this tender for a period of 90 days from the date of tender opening, and shall remain binding upon us and may be accepted at any time before the expiry of that period.
2. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
3. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this day of20.....

Signaturein the capacity of

duly authorized to sign tenders for and on behalf of:

..... [Name of Tenderer]
of.....*[Address of Tenderer]*

PIN No.

VAT CERTIFICATE No

Witness: Name
Address
Signature

FORM OF TENDER SECURITY

WHEREAS.....
..... (hereinafter called “the Tenderer”
) has
submitted his tender dated.....for the construction of
.....
..... (Name of Contract)

KNOW ALL PEOPLE by these presents that WE..... havin
g our
registered office at
..... (hereinafter called “the Bank”), are b
ound
unto
..... (hereinafter called “the Employer”) i
n the
sum of KShs.....
..... for which payment well and truly to be
made
to the said Employer, the Bank bind itself, its successors and assigns by these presents sealed
with
the Common Seal of the said Bank this.....Day of
..... 20.....

THE CONDITIONS of this obligation are:

1. If after tender opening the tenderer withdraws his tender during the period of tender
Validity specified in the instructions to tenderers
Or
- 2.If the tenderer, having been notified of the acceptance of this tender by the Employer during
the period of tender validity:
 - a. Fails or refuses to execute the form of Agreement in accordance with the Instruc
tions
to Tenderers, if required; or
 - b. Fails or refuses to furnish the Performance Security, in accordance with
the Instructions to Tenderers; or
 - c. Rejects a correction of an arithmetic error in the tender

We undertake to pay to the Employer up to the above amount upon receipt of his first written
demand, without the Employer having to substantiate his demand, provided that in his deman d
the
Employer will note that the amount claimed by him is due to him, owing to the occurrence of o
ne or
both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the said date.

[Date]

[Signature of the Bank]

[Witness]

[Seal]

INSTALLATION OF SOLAR POWERED WATER SYSTEM

PROJECT:

Introduction

RACIDA has worked in Mandera County for the last 13 years and has focused on building the resilience of rural pastoralists' communities in the County. This is in line with the organizations core mandate of enhancing self-reliance and prosperity amongst vulnerable pastoralist communities through promotion of better livelihood systems and sustainable use of natural resources. By implementing this project and carrying our activities in WASH; agriculture and food security; in the proposed project, RACIDA is working toward achieving a lasting impact on the social and economic development of the targeted communities in Mandera County.

To address the vulnerability of pastoralist populations in Mandera County, it is important to focus more on improving agricultural production with a focus on livestock, water and crop production as critical sectors forming the foundation of addressing disaster risk reduction in the County and supporting recovery. To this end, it is important that the Project focus on building the capacity of the affected communities including community institutions such as Water User Associations/Water committees and farmers associations. This project will focus on rehabilitating existing water infrastructure, undertaking disease control, promoting fodder production and promoting food production activities to improve resilience and support recovery in this region. RACIDA will work closely with local stakeholders including the County government of Mandera through the Ministry of Water, Livestock and Agriculture.

SOLARIZATION OF 3 NO. BOREHOLES IN MANDERA NORTH SUB-COUNTY, MANDERA COUNTY

Extension of water supply and installation of solar systems to 3 key boreholes of Ogorwein, Sarman, and Daraba Athitha

Ogorwein, Sarman and Darab Athitha are run by diesel-powered generators. These boreholes are strategic, high yielding and are used as emergency boreholes, especially during dry periods and in times of drought.

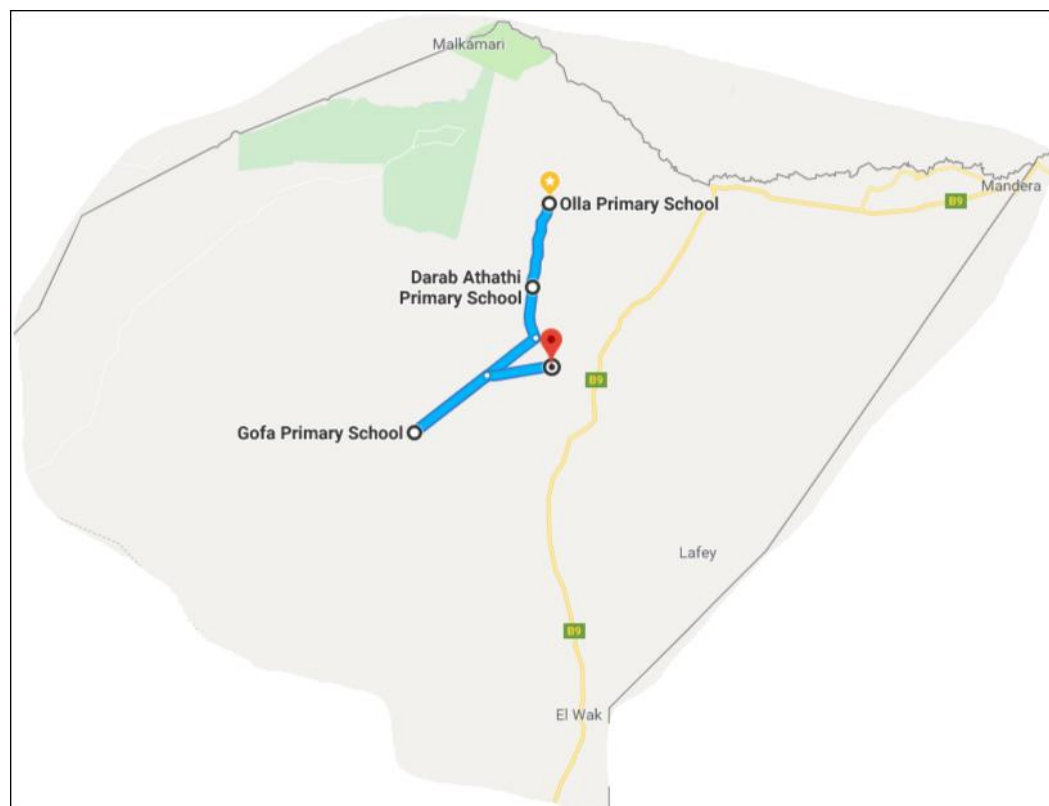
Summary table of water infrastructure (Boreholes)

Boreholes	Depth(Meters)	Discharge(Cubic meters per hour)	Diameter (cm)
Ogorwein	270	14	20.2
Sarman	270	8	20.2
Darab Athathi	295	10	20.2

The 3 No. Boreholes are Sarman, Darab Athathi and Ogorwein boreholes in Mandera North Sub-county, mandera county.

The general location of the sites are as shown in the Map below. The sites can be accessed through several all weather roads within the sub-county.

MAP OF THE AREA



DESCRIPTION OF LOCATION OF SITES

1. **Darab Athathi Borehole:** This borehole is located between Olla and Ashabito trading centers along the Olla-Ashabito road. Particular information on this borehole is given below

DARAB ATHATHI BOREHOLE INFORMATION

Borehole Depth	240 m
Total head (dynamic head)	300m
Installed Pump Rating	7.5KW
Installed Diesel Generator Power Rating	22.5 KVA
Storage tank Type	Ground Mounted Masonry Tank
Storage tank capacity	40,000 Liters

2. **Sarman Borehole:** This borehole is located between Olla and Guba trading centers along the Olla-Guba road. Particular information on this borehole is given below

SARMAN BOREHOLE INFORMATION

Borehole Depth	250 m
Total head (dynamic head)	265
Installed Pump Rating	7.5KW
Installed Diesel Generator Power Rating	32KVA
Storage tank Type	Ground Mounted Masonry Tank
Storage tank capacity	45,000 Liters

3. **Ogorwein Borehole:** This borehole is located to the south-west of Ashabito Trading center. Particular information on this borehole is given below

OGORWEIN BOREHOLE INFORMATION

Borehole Depth	232 m
Total head (dynamic head)	286
Installed Pump Rating	7.5KW
Installed Diesel Generator Power Rating	30KVA
Storage tank Type	Ground Mounted Masonry Tank
Storage tank capacity	45,000 Liters

EQUIPMENT SPECIFICATION

I. **Pump Unit:** The existing pumps will be utilized; 7.5kw for Darab Athathi, 7.5kw for Sarman and 7.5kw for Ogorwein.

II. **Control Unit:** A suitable controller will be used for controlling of the pump System, monitoring of the operating states and incorporates the following alarm Functions: over current, under voltage, over speed, over temperature, reverse Polarity and low water. It should have an integrated MPPT (Maximum Power Point Tracking) which maximizes power use from PV modules. The unit should be housed in a damp proof enclosure with external display for current running data such as: Input/output current/power/voltage, pump speed, temperature. The controllers should be fitted with PS Data Modules which provides real-time and stored information on key pump metrics. The data module can be used with a Bluetooth connection for contactless pump control, data monitoring and extraction to an Android Application or a web based remote monitoring platform.

III. **Solar Panels:** A crystalline PV solar modules will be utilized in the project. For each site, the number of solar modules should be sized so as to provide sufficient power to deliver the daily demand. A Detailed catalogue showing specification of the Solar Module should be attached.

IV. **Mild Steel Solar Mounting Structure for Solar Panels:** At least Four meters high steel structure for mounting the solar panels required to power the pump and designed to BS5950 should be provided. The structure will be made of square hollow steel with vandal proofing and 1:2:3 concrete anchor. The structural steel for the support of the PV module will be made of medium gauge square hollow sections and angle iron anchored to the ground in 600m deep hole 450mm diameter. All the steel surfaces shall have a red oxide prime coat and two coats of aluminum paint upon erection

V. **Installation should** include:

- a) Lifting and reinstallation of existing pump while fitting well probes
- b) Installation of the control unit, change-over switch, cable connections between pump, controller, existing generator/mains power and the solar modules (within the provided distances from the borehole surface)
- c) Erection of the support tower for the solar panels and positioning of the solar modules on the structure.
- d) Commissioning and testing with water delivered to the surface
- e) Training of pump attendants on the operation and maintenance of the solar system.

BILLS OF QUANTITIES

NOTE:

1. All Prices quoted shall include **VAT Where applicabile**

1. Statement of Compliance

- a) I confirm compliance of all clauses of the General Conditions, General Specifications and Particular Specifications in this tender.
- b) I confirm I have not made and will not make any payment to any person, who can be perceived as an inducement to win this tender.

Signed:*for and on behalf of the Tenderer*

Date:

Official Rubber Stamp:

PRICE SCHEDULE

The rates and prices inserted in the Bills of Quantities/Price Schedule are to be the full inclusive costs of the works, described under the items, complete in place and in accordance with the specifications, including costs, expenses and profits which may be required in and for the construction of the works described, together with any temporary works and installations which may be necessary and all general risks, liabilities and obligations set forth or implied in the documents.

A. RACIDA/720FDA18GR00130-2018/2019-001A- DARAB ATHATHI BOREHOLE

S NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL (KSH)
1	7.5 KVA Controller	No.	1		
2	7.5KW Control panel	No.	1		
3	200W Crystalline Solar Modules	No.	78		
4	PV Disconnect Switch 1000VAC-40A	No.	1		
5	Well-Probe Sensor	No.	1		
6	Well Probe Cable	m	500		
7	Changeover Switch	No.	1		
8	Metallic Enclosure	No.	1		
9	10mm ² 4-core cable (PV-Inverter-Genset)	m	60		
10	1.5mm ² 2-core Underground cable - probe	m	60		
11	10mm ² Twin Flat Cable with Earth - DC	m	250		
12	6mm ² Earth cable	m	10		
13	Installation sundries	Ls	1		
14	Earth Rod and Clamp	No.	1		
15	Lightning Arrestor & copper tape	No.	1		
16	Water meter	No.	1		
17	Water Meter Sundries	No.	1		
18	Site Clearance	Ls	1		
19	Supply and erect a panel support structure made of 6mm vertical universal beam, 50x50x6mm rafters, 50x50x6mm SHS and lowest end to be 3m above ground level.	Ls	1		
20	Transportation of equipment to site	Ls	1		
21	Concrete for Support Structure	Ls	1		
22	Mobilization and Installation Charges	Ls	1		
	SUB TOTAL				
	ADD 16% VAT				
	TOTAL				

B. RACIDA/720FDA18GR00130-2018/2019-001B-SARMAN BOREHOLE

S NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL (KSH)
1	7.5KVA Controller	No.	1		
2	7.5kW Control panel	No.	1		
3	200W Crystalline Solar Modules	No.	78		
4	PV Disconnect Switch 1000VAC-40A	No.	1		
5	Lorentz Well-Probe Sensor	No.	1		
6	Well Probe Cable	m	500		
7	Changeover Switch	No.	1		
8	Metallic Enclosure	No.	1		
9	10mm ² 4-core cable (PV-Inverter-Genset)	m	60		
10	1.5mm ² 2-core Underground cable - probe	m	60		
11	10mm ² Twin Flat Cable with Earth - DC	m	250		
12	6mm ² Earth cable	m	10		
13	Installation sundries	Ls	1		
14	Earth Rod and Clamp	No.	1		
15	Lightning Arrestor & copper tape	No.	1		
16	Water meter	No.	1		
17	Water Meter Sundries	No.	1		
18	Site Clearance	Ls	1		
19	Supply and erect a panel support structure made of 6mm vertical universal beam, 50x50x6mm rafters, 50x50x6mm SHS and lowest end to be 3m above ground level.	Ls	1		
20	Transportation of equipment to site	Ls	1		
21	Concrete for Support Structure	Ls	1		
22	Mobilization and Installation Charges	Ls	1		
	SUB TOTAL				
	ADD 16% VAT				
	TOTAL				

C. RACIDA/720FDA18GR00130-2018/2019-001C-OGORWEIN BOREHOLE

S NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL (KSH)
1	7.5 KVA Controller	No.	1		
2	7.5KW Control panel	No.	1		
3	200W Crystalline Solar Modules	No.	78		
4	PV Disconnect Switch 1000VAC-40A	No.	1		
5	Well-Probe Sensor	No.	1		
6	Well Probe Cable	m	500		
7	Changeover Switch	No.	1		
8	Metallic Enclosure	No.	1		
9	10mm ² 4-core cable (PV-Inverter-Genset)	m	60		
10	1.5mm ² 2-core Underground cable - probe	m	60		
11	10mm ² Twin Flat Cable with Earth - DC	m	250		
12	6mm ² Earth cable	m	10		
13	Installation sundries	Ls	1		
14	Earth Rod and Clamp	No.	1		
15	Lightning Arrestor & copper tape	No.	1		
16	Water meter	No.	1		
17	Water Meter Sundries	No.	1		
18	Site Clearance	Ls	1		
19	Supply and erect a panel support structure made of 6mm vertical universal beam, 50x50x6mm rafters, 50x50x6mm SHS and lowest end to be 3m above ground level.	Ls	1		
20	Transportation of equipment to site	Ls	1		
21	Concrete for Support Structure	Ls	1		
22	Mobilization and Installation Charges	Ls	1		
	SUB TOTAL				
	ADD 16% VAT				
	TOTAL				

SUMMARY

Summary price for the three sites;

SITE	AMOUNT (KSH)
<i>RACIDA/720FDA18GR00130-2018/2019-001A-DARAB ATHATHI BOREHOLE</i>	
<i>RACIDA/720FDA18GR00130-2018/2019-001B-SARMAN BOREHOLE</i>	
<i>RACIDA/720FDA18GR00130-2018/2019-001C-OGORWEIN BOREHOLE</i>	
TOTAL	

WARRANTY

The pump equipment and accessories should have a warranty of at least 2 years, from date of installation for failures caused by faulty design, materials or workmanship. The Terms of Warranty should be provided in the product catalogue and brochures.

PERFORMANCE BANK GUARANTEE (UNCONDITIONAL)

**To: To: THE PROCUREMENT OFFICER,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE
P. O. BOX 37928-00100
NAIROBI**

Dear Sir,

WHEREAS(hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. dated to execute (hereinafter called “the Works”);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of: Kshs. (*amount of Guarantee in figures*) Kenya Shillings (*amount of Guarantee in words*), and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of Kenya Shillings (*amount of Guarantee in words*) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change, addition or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any change, addition, or modification.

This guarantee shall be valid until the date of issue of the Certificate of Completion.

SIGNATURE AND SEAL OF THE GUARANTOR

Name of Bank

Address

Date

TENDER QUESTIONNAIRE

Please fill in block letters.

1. Full names of Tenderer:

.....

2. Full address of Tenderer to which tender correspondence is to be sent
(unless an agent has been appointed below):

.....

3. Telephone number (s) of Tenderer:

.....

4. Telex/Fax Address of Tenderer:

.....

5. Name of Tenderer's representative to be contacted on matters of the tender during the tender period:

.....

6. Details of Tenderer's nominated agent (if any) to receive tender notices.

This is essential if

the Tenderer does not have his registered address in Kenya (name, address, telephone, telex):

.....

.....

Signature of Tenderer

Make copy and deliver to:

The Procurement Officer,

Rural Agency for Community Development and Assistance – RACIDA

Nairobi office-Kindaruma road, Top plaza, 3rd Floor unit 1

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2(c) and (2d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises: Country/Town.....

Plot No..... Street/Road

Postal Address..... Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time:

Kenya Shillings.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
1.
2.
3.
4.

Part 2(c) – Registered Company

Private or Public

State the nominal and issued capita of the company:

Nominal KShs.

Issued KShs.

Give details of all directors as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details*</i>	<i>Shares</i>
1.
2.
3.
4.

Part 2(d) Interest in the Firm:

Is there any person/persons in the employment of Rural Agency for Community Development and Assistance WHO has interest in this firm? Yes/No (Delete as necessary)

I certify that the above information is correct.

.....
Title	Signature	Date

* *Attach proof of citizenship*

KEY PERSONNEL

Qualifications and experience of key personnel proposed for administration and execution of the Contract. (**Signed CVs and copies of certificates MUST be attach**)

POSITION	NAME	YEARS OF EXPERIENCE (GENERAL)	YEARS OF EXPERIENCE IN PROPOSED POSITION
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

I certify that the above information is correct.

..... Title

Signature

.....

Date

SCHEDULE OF CONTRACTS COMPLETED IN THE LAST FIVE (3) YEARS

Work performed on works of a similar nature, complexity and volume over the last 3 years.
(Copies of Completion Certificates, Handing over Certificates or Final payment MUST be attached as proof).

PROJECT NAME	NAME OF CLIENT	TYPE OF WORK AND YEAR OF COMPLETION	VALUE OF CONTRACT (Kshs.)

I certify that the above works were successfully carried out and completed by ourselves.

.....
 Title

.....
 Signature

.....
 Date

SCHEDULE OF ON-GOING PROJECTS

Details of on-going or committed projects, including expected completion date.
(Copies of letter of offer **MUST** be attached as proof).

PROJECT NAME	NAME OF CLIENT	CONTRACT SUM	% COMPLETED	COMPLETION DATE

I certify that the above works are currently being carried out by ourselves.

.....
Title

.....
Signature

.....
Date

FINANCIAL REPORTS FOR THE LAST TWO YEARS

**(Balance sheets, Profits and Loss Statements, Auditor’s reports, etc.
List below and attach copies)**

- 1. . _____ .
- 2. . _____ .
- 3. . _____ .
- 4. . _____ .
- 5. . _____ .
- 6. . _____ .
- 7. . _____ .
- 8. . _____ .
- 9. . _____ .
- 10 . _____ .

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

**EVIDENCE OF FINANCIAL RESOURCES TO MEET
QUALIFICATION REQUIREMENTS**

**(Cash in Hand, Lines of credit, etc. List below and attach copies of
supportive documents.)**

1. . _____ .
2. . _____ .
3. . _____ .
4. . _____ .
5. . _____ .
6. . _____ .
7. . _____ .
8. . _____ .
9. . _____ .
10. . _____ .

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

DECLARATION FORM

To

Date

The Tenderer i.e. _____ (*name and address*) Declare the following:

- a) Has not been debarred from participating in the public procurement.
- b) Has not been involved and will not be involved in corruption and fraudulent practices regarding public procurement

Title

Signature

Date

(To be signed by authorized representative and officially stamped)

**CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM (FOR
YOUTH, WOMEN & DISADVANTAGED GROUPS)**

All Tenderers are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business. Tenderers are advised that it is a serious offence to give false information on this form.

Part 1 – General

Business Name.....

Location of business premises.....

Plot No.Street/ Road

Postal Address Postal Code

Tel No.....

Facsimile.....

Mobile and CDMA No.....

E-mail:.....

Nature of your business

Registration Certificate No.....

Maximum value of business which you can handle at any time KSh.....

Name of your BankersBranch.....

*Names of Tenderer's contact person(s)

Designation/ capacity of the Tenderer's contact person(s)

Address, Tel, Fax and E-mail of the Tenderer's contact person(s)

.....

Part 2 (a) Sole Proprietor

Your name in full

Age..... NationalityCountry of origin

.....

Part 2 (b) Partnership

Give details of partners as follows: -

Names	Nationality	Age	Shares (%)
-------	-------------	-----	------------

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....

Part 2 (c) Registered Groups

Give details of members as follows: -

Names	Nationality	Age	Gender	Shares (%)
-------	-------------	-----	--------	------------

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....

Part 2 (d) Registered Company

Private or Public

State the nominal and issued capital of company-

*Nominal in KSh.

*Total Issued KSh.

Give details of all directors as follows

Name	Nationality	Age	Shares (%)
------	-------------	-----	------------

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....

Name of duly authorized person to sign for and on behalf of the Tenderer

.....

Capacity of the duly authorized person.....

Signature of the duly authorized person.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

3. *Bidders shall attach their copies of the National Identity Card/ Passport*
2. *The address and contact person of the Tendered provided above shall at all times be used for purposes of this tender.*
3. *The details on this Form are essential and compulsory for all Tenderers. **Failure to provide all the information requested shall lead to the Tenderer's disqualification.***

TENDER SECURITY DECLARATION FORM
(FOR YOUTH, WOMEN & DISADVANTAGED GROUPS)

(The Bidder shall complete in this form in accordance with the instructions indicated)

Date:.....
(insert date (as day, month, year) of Bid Submission)

Tender No.....
(Insert number of bidding process)

To:

**Rural AGENCY FOR COMMUNITY DEVELOPMENT AND
ASSISTANCE P.O. BOX 82– 70300
MANDERA**

We, the undersigned declare that.

1. We understand that, according to your conditions, bids must be supported by a bid-securing declaration.
2. We accept that we will be automatically be suspended from being eligible for bidding in any contract with the purchaser for the period of the time of (insert the number of months or years) starting on (insert date), if we are in breach of our obligation(s) under the bid conditions, because we-
 - a. Have withdrawn our bid during the period of bid validity specified by us in the bidding data sheet: or
 - b. Having been notified of the acceptance of our bid by the purchaser during the period of bid validity,
 - i. Fail or refuse the contract, if required, or
 - ii. Fail or refuse to finish the performance security, in accordance with the ITT
3. We understand that this bid securing declaration shall expire if we are not the successful bidder, upon the earlier of
 - i. Our receipt of a copy of your notification of the name of the successful bidder; or
 - ii. Twenty-eight days after the expiration of our tender.

4. We understand that if we are a joint venture, the bid securing declaration must be in the name of the joint venture that submits the bid, and the joint venture has not been legally constituted at the time of bidding, the bid securing declaration shall be in the names of all future partners as named in the letter of intent.

Signed:.....

(insert signature of person whose name and capacity are shown)

in the capacity of.....

(insert legal capacity of person signing the bid securing declaration)

Name:.....

(insert complete name of person signing the bid securing declaration)

Duly authorized to sign the bid for and on behalf of:

.....

(insert complete name of bidder)

Date on..... Day of.....

(insert date signing)

EVALUATION CRITERIA

There are three levels of evaluation criteria subjected to Companies that bid for the extension of water supply and installation of Solar systems to 3 key boreholes of Ogorwein, Sarman and Darab Athathi. These are: -

1. Mandatory Requirements
2. Technical evaluation
3. Financial Evaluation

1. MANDATORY REQUIREMENT

This is a compulsory requirement and if a company fails to meet any of the mandatory requirements, it is deemed non-responsive. The following table shows the mandatory requirements

S/NO	REQUIRED DOCUMENTS	YES	NO
1	Certified copy of Certificate of incorporation		
2	Certified Copy of Valid Tax Compliance certificate (will be verified via TCC)		
3	Current Business Permit		
4	2 % Bid Bond		
5	NCA 3and above for Electrical works		
6	ERC Registration certificate		
7	Pagination (BQ Must be serialized)		
8	Financial reports for the last two years		

2. TECHNICAL EVALUATION

This is also a must for a firm or company to have and if a company fails to attain 70% of the technical requirements, it will not proceed to financial evaluation. The following table shows the technical requirements.

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE	RESPONSIVE/NON-RESPONSIVE
1	Dully filled business questionnaire	5		
2	Original and a copy of the properly filled and bounded BoQ	5		
3	Dully filled tender form	5		
4	Detailed work schedule should be provided	10		
5	Provision of the mast Manufacturer's ISO9001 2000 and accreditation certificate/Manufacturer Authorization.	15		
6	Updated Company Profile	5		
7	CVs of Key personnel: Have at least a degree in specialization in Renewable energy, Mechanical/chemical engineering, or related professional courses. Registered with NEMA as a lead EIA/EA expert	15		
8	Work experience: proof of at least three similar work	15		
9	CR 12 form	5		
	TOAL SCORE	80		

NB: Only tenderers with 70 score shall proceed to Financial evaluation stage

3. FINANCIAL EVALUTION

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE/RANK
1	At least two years Audited Financial Report (2015/16 & 2016/17)	20	

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