



TENDER NO. RACIDA/BORESHA NABAD-2025-02

**PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN MALAKAMARI IN
MANDERA COUNTY**

CLOSING DATE: 24th March ,2025 AT 10.30 AM

LETTER OF INVITATION TO TENDER

TENDER NO. **RACIDA/BORESHA NABAD-2025-02**

Rural Agency for community development and assistance RACIDA invites sealed tenders for the proposed PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN MALAKAMARI IN MANDERA COUNTY whose specifications are detailed in the Tender Documents. Interested and eligible bidders may inspect, review and submit their proposal of the same free of charge. Bidders who choose to bid should submit their applications to the procurement department.

Please note that:-

1. Bidders quotes should be net inclusive of all taxes, must be in Kenya Shillings and Shall remain valid for at least ninety (90) days from the closing date of the tender.
2. Bids must be accompanied by a bid security in the form and amount specified in the Tender Documents. The bid security must be valid for at least a period of thirty (90) days from the date of the tender opening.
3. Bidders must submit a proposed Works Programme, failure to which the tender will be non- responsive. Please note that the contract period will be Twelve (12) weeks.
4. Bidders MUST comply with (Instructions to Tenderers) of the Tender Documents as illustrated below in this document from **page28**
5. Bidders MUST fill all the forms in Section of the Tender Document except the Performance Bank Guarantee form and the Bank Guarantee for Advance Payment Form. Failure To Fill The Forms Comprehensively Will Render The Bid Non- Responsive.
6. Bidders MUST submit with their offer detailed technical specifications, technical data for the products they intend to supply as requested in the Tender Document.
7. Completed Tender documents are to be enclosed in plain, sealed envelopes marked with the Tender name: **Proposed Drilling And Equipping Of A New Borehole In Malakamari In Mandera County and Tender Number : RACIDA/BORESHA NABAD-2025-02** in accordance with the Instructions to Tenders in the tender documents and must be deposited in the tender box in RACIDA Mandera office or RACIDA Nairobi office Kindaruma road on or before the date specified in the advertisement.

Bids must addressed to:
The Procurement Officer,
Rural Agency for Community Development and Assistance – RACIDA
 Email Address: procurement@racida.org
Mandera Office: Malkasuftu Road Next to Garanda Hotel or
Nairobi Office : Kinduruma Road, Top Plaza Ground Floor unit 9-12

So as to be received on or before 24th March, 2025 at **10.30 AM**.
Note: This bid document should be accessed in RACIDA WEBSITE. www.racida.org

Call for Tenders Schedule:

	DATE	TIME*
Deadline for request for any clarifications from RACIDA	19 th March, 2025	Before 4:30pm
Last date on which clarifications are issued by RACIDA	20 th March, 2025	Before 4 :30pm
Deadline for submission of tenders (receiving date, not sending date)	24 th March, 2025	Before 10:30 am
Clarification request to be sent to	procurement@racida.org	
Tender opening session by RACIDA	TBC	
Notification of award to the successful tenderer	TBC	
Signature of the contract	TBC	

8. Tenders will be opened on the date to be agreed on after closing date of bid reception.
9. Rural Agency for Community Development and assistance (RACIDA) reserves the right to accept or reject in part or in whole any tender without giving reasons.

FORM OF TENDERER
TENDER No. RACIDA/BORESHA NABAD-2025-02
The Procurement Officer,
Rural Agency for Community Development and Assistance – RACIDA
Email Address: procurement@racida.org
Mandera Office: Malkasuftu Road Next to Garanda Hotel or
Nairobi Office : Kinduruma Road, Top Plaza Ground Floor unit 9-12

TENDER No. RACIDA/BORESHA NABAD-2025-02 PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN MALAKAMARI IN MANDERA COUNTY.

In accordance with the Instructions to Tenderers, Conditions of Contract, Specifications and Bills of Quantities for the execution of the above named Works, we, the undersigned offer to rehabilitate and complete such Works and remedy any defects therein for the sum of:

Kshs *[Amount in figures]*
Kenya Shillings.....
..... *[Amount in words]*

We undertake, if our tender is accepted, to commence the works as soon as is reasonably possible after the receipt of the management’s notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Appendix to Conditions of Contract. We agree to abide by this tender for a period of 90 days from the date of tender opening, and shall remain binding upon us and may be accepted at any time before the expiry of that period.

1. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
2. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this day of20.....

Signaturein the capacity of

duly authorized to sign tenders for and on behalf of:

..... [Name of Tenderer]

of.....*[Address of Tenderer]*

PIN No.

VAT CERTIFICATE No

Witness:Name

Address

Signature

FORM OF TENDER SECURITY

WHEREAS.....

(hereinafter called "the Tenderer"

) has

submitted his tender dated.....for the construction of

..... (Name of Contract)

KNOW ALL PEOPLE by these presents that WE.....

g our havin

registered office at

(hereinafter called "the Bank"), are b

ound

unto

(hereinafter called "the Employer") i

n the

sum of KShs.....

for which payment well and truly to be

made

to the said Employer, the Bank bind itself, its successors and assigns by these presents sealed with

the Common Seal of the said Bank this.Day of
..... 20.....

THE CONDITIONS of this obligation are:

1. If after tender opening the tenderer withdraws his tender during the period of tender Validity specified in the instructions to tenderers
Or
2. If the tenderer, having been notified of the acceptance of this tender by the Employer during the period of tender validity:
 - a. Fails or refuses to execute the form of Agreement in accordance with the Instructions to Tenderers, if required; or
 - b. Fails or refuses to furnish the Performance Security, in accordance with the Instructions to Tenderers; or
 - c. Rejects a correction of an arithmetic error in the tender

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the said date.

[Date]

[Signature of the Bank]

[Witness]

[Seal]

PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN MALAKAMARI IN MANDERA COUNTY

PROJECT :

Introduction

RACIDA has worked in Mandera County for more than 17 years and has focused on building the resilience of rural pastoralists' communities in the County. This is in line with the organization's core mandate of enhancing self-reliance and prosperity amongst vulnerable pastoralist communities through the promotion of better livelihood systems and sustainable use of natural resources. In this project, RACIDA is working toward achieving a lasting impact on the social and economic development of the targeted communities in Mandera County by implementing activities in WASH; agriculture and food security; and nutrition.

Through BORESHA-NABAD program the proposed integrated interventions are Nutrition, WASH, agriculture and livestock and food security. Through this program, RACIDA's project plans is to increased access to safe water for households and livestock, reduced morbidity and mortality as a result of malnutrition and improved food security at the household level in Mandera east, Mandera North, Banisa and Kiliweheri sub-counties. Proposed activities will include improvement of access to safe drinking water through rehabilitation of key strategic Boreholes, Earth pans, Environmental and Hygiene promotion, and nutrition aspect as well as food security interventions. The proposed interventions will reduce walking distance and time taken to fetch water by mothers and girls. The action will also reduce congestion in the main water points and reduce livestock pasture and water distance during drought period. Earth pans at dry grazing zones will serve livestock with water near the grazing areas to avoid long distance trekking to main water points. Existing water committees in main water points will be trained on best practice of managing water as a scarce resource.

PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN , MALAKAMARI IN MANDERA COUNTY.

In Mandera County, Crisis (IPC 3) area outcomes are projected to continue until mid-2025 as households recover from historic drought and floods experienced in late 2023. Currently (January 2025), 20% of the county is facing acute food insecurity of IPC 3 (Crisis) or ICP 4 (Emergency), with 143,850 (15%) in IPC 3 and 47,950 (5%) in IPC 4. According to the NDMA February monthly bulletin, 69% of the households monitored had acceptable Food Consumption score while there was no significant change on the Coping Strategy Index (19) compared the previous month.

Forage and water availability in the County have significantly improved following the above-average 2023 short rains season, supporting the recovery of livestock production. The livestock body condition is fair to good across all livelihood zones, the livestock values are above average, and household incomes are improving, however, milk production remains below average as livestock gradually recover. The predicted above-average March to May 2025 long rains are expected to further drive improvements as livestock birth rates are expected to increase and therefore milk production and good livestock body conditions are also expected to increase incomes from the sale of livestock. These favorable conditions are expected to improve household food access and reduce the reliance on coping strategies, however, households that lost most or lost their entire herds remain vulnerable and need support as they build back their livelihoods. In addition, the Mandera, County Integrated Development Plan (CIDP) states that pastoralism is the main livelihood source for 72% of the population, however, according to RACIDA's rapid assessment, 98% of the indicated that livestock diseases and lack of vaccines are the major challenges facing livestock production. Mandera County sharing boundaries with Somalia and Ethiopia where livestock disease surveillance and vaccination is limited is exposed to frequent livestock disease outbreaks. In this regard, there is need to provide support to the county Ministry of Livestock to conduct community-level disease surveillance for early detection

Access to essential health and nutrition services remains a challenge for most of the communities in the County.

Currently, there are 102 operational health facilities spread across the county making service provision difficult for the sparsely settled pastoralist communities. A rapid assessment conducted by RACIDA in February 2024 showed that the average distance to the health facility was 12 km. The provision of outreach services in the hard-to-reach areas and for the mobile communities will remain a critical strategy for the county to increase access to services and improve the performance of key health and nutrition indicators that are essential for child survival. Global Acute Malnutrition (GAM) rates based on the July 2023 SMART survey were critical at 21.2% and way above the emergency threshold as per WHO standards and projected to remain the same in the period up to June 2025 requiring sustained nutrition treatment and prevention interventions to prevent further deterioration and reverse the trends. On child care practices, the recent SMART survey shows that 40% of the children 6-23 months had acceptable Minimum Meal Frequency and only 15% had the Minimum Acceptable Diet. In addition, only 62% of the children were breastfed beyond 1 year compared to the WHO recommendation of continued breastfeeding up to 2 years of age.

The July 2023 SMART survey reported sub-optimal hygiene outcomes in the county. According to the findings, knowledge of handwashing was high (79%) but the practice of hand washing at critical times was low at 39%. The same survey also established that about 23% of the population practice open defecation which increases the risk of diseases in the involved communities. These findings show a slight improvement compared to the previous year where handwashing at critical times was 19% and the proportion of those practicing open defecation was 30%. This calls for sustained community-level knowledge and skills awareness campaigns with practical interventions to change the behavior of the communities and lead them towards adopting optimal hygiene practices.

With the above situation in the county, there is a need to sustain the humanitarian response in the county targeting the most vulnerable households and communities while strengthening the capacity of community systems and infrastructures to mitigate and respond to crisis. This approach will assist vulnerable households to access immediate services while protecting and building their remaining livelihoods.

PRICE SCHEDULE

The rates and prices inserted in the Bills of Quantities/Price Schedule are to be the full inclusive costs of the works, described under the items, complete in place and in accordance with the specifications, including costs, expenses, and taxes which may be required in and for the construction of the works described, together with any temporary works and installations which may be necessary and all general risks, liabilities and obligations set forth or implied in the documents

**1. PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN MALAKAMARI IN
MANDERA COUNTY**

**BILL OF QUANTITIES FOR DRILLING, EQUIPPING & CIVIL WORKS FOR BOREHOLE
WATER SUPPLY PROJECT IN , MALKAMARI, MANDERA COUNTY**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
				(KShs)	(Kshs)
1	PRELIMINARIES & GENERAL				
1.1	Provide and erect two (2No.) publicity signboard as shall be directed by the project supervisor	Item	2		
1.2	Allow provisional sum of Kshs. 150,000 to cater for Hydrological Survey.	Item	1		
1.3	Allow provisional sum of Kshs. 50,000 for painting and branding during commissioning of the project.	Item	1		
1.4	Allow provisional sum of Kshs. 100,000 for application of drilling and abstraction permits from WRA, County water department and NEMA License	Item	1		
1.5	Mobilization and Transportation of whole drilling unit to and from the site; rates include erecting and dismantling of the drilling rig unit at site.	Item	1		
	Total Preliminaries summary				
	DRILLING WORKS				
2	Borehole Drilling				
2.1	Drilling of 305mm (8") diameter borehole from 0 to 100m below surface	M	100		
2.2	Ditto but depth from 100m - 200m	M	100		
2.3	Ditto but depth from 200 - 250m	M	50		
2.4	Supply and installation of diameter plain mild steel casing heavy duty 4.5mm/152mm to KS 06-259 and BS 1387.	M	175		
2.5	Supply and installation mild steel casing (M/s Plasma cut well screens provision) heavy duty 4.5mm/152mm to KS 06-259 and BS 1387	M	75		
2.6	Supply and installation of filter gravel pack (2-4mm)	Ton	10		

2.7	Construction of borehole head-works around wellhead by constructing a concrete plinth and a chamber measuring 1mx1mx1m with class 20/20 very concrete floor slab and walls. Chamber to have painted Gauge16 steel plate lockable access cover 1mx1m with anti-theft and weather resistant padlock.	No	1		
2.8	Grout between the inner casing and the outer surface casing for top Six (6) metres.	CM	1		
2.9	24 Hours Test pumping; constant discharge test including installation, removal of test pumping equipment, water level observations, draw down measurements and record on recovery. Note: Time scheduled for test pumping is subject to Geologist/Engineer's instructions	Item	24 HRS		
2.1	Supply of water for drilling operations	L/Sum	1		
2.11	Carry out physical,chemical and biological analysis of the borehole water in an approved lab and submit lab analysis report in three copies	Item	1		
2.12	Supply materials and construct 1*1*0.3m, concrete sanitary seal around the borehole and 0.15m above the ground.	Item	1		
	Total for Drilling summary				
3	SOLAR PUMPING AND EQUIPPING DETAILS				
	PUMPING SYSTEM & SOLAR EQUIPMENTS				
	Pump and Motor				
3.1	Supply of a Steel pump Submersible Pump, capable of pumping (<i>Client desired yield</i>)m/hr at Maximum head to be determined after test pumping process complete with motor subject to the Engineers approval. (Rate based on motor capacity)	kw	5.5		
	Solar Inverter				
3.2	Supply solar inverter unit 7.5 kw	No	1		
3.2.1	Supply of enclosure 1000*500*350MM	No	1		
	Solar panels				
3.3	Supply of 330W Monocrystalline Solar panels (No to be determined after Pump Design)	No	34		
	Disconnect switch				

3.4	Provide PV disconnect Switch 25A/1000VDC	No	1		
	Solar Structure				
3.5	Solar Module support structure 4m high as per Engineers Approval <i>(Note: The area to be determined based on the Number and Size of panels to be used)</i>	Item	1		
3.6	Install a well probe sensor	No	1		
	Include for all necessary Accessories(Cables)				
	Submersible Drop Cable				
3.7	6mm: 4-core Submersible drop cable	M	290		
	Underground cable				
3.8	1.5mm: 4-core Armoured cable	M	20		
3.9	6mm: 4-core Armoured cable	M	1		
3.10	1.5mm: 2-core Armoured cable (Level sensor)	M	60		
3.11	0.75mm: Electrode dual Cable (level sensor)	M	300		
3.12	6mm: 1-Core Earth Cable	M	10		
3.13	10mm: Twin Flat Cable with Earth	M	20		
3.14	Earth Rod/C/W Clamp	M	1		
3.15	Lightening Arrestor and Accessories	M	1		
	Pipes & Pipe Fittings				
3.16	1½" UPVC Super Heavy duty pipes (3m length)	No	100		
3.17	25mm Airline pipes (6m length)	No	300		
3.18	1½"x 6" Borehole cover	No	1		
3.19	1½" Water meter(Quality type)	No	1		
3.20	Construction of Standard Masonry Borehole Chamber	No	1		
3.21	Borehole sundries	No	1		
	Total for equipping and solarization summary				
4	WATER KIOSK-with 10m³ plastic tank				
4.1	Supply and install 1No 10,000 litres plastic tank (UV resistant)	Item	1		
4.2	Light bush clearing	SM	100		

4.3	Excavate top soil Average 150mm depth and cart away 5 meters for re-use.	SM	9		
4.4	Excavate pit for 4No. 900 X 900 mm VRC columns starting at 150mm below ground level but not exceeding 1m depth.	CM	4		
4.5	Excavate trench for strip foundation starting at 150mm below ground level but not exceeding 1m depth.	CM	7.2		
4.6	Provide and lay approved hard-core 300mm thick layer on the strip foundation	SM	9		
4.7	Provide and construct 200mm thick by 450mm wide strip foundation (1:3:6)	CM	1		
4.8	Provide and construct foundation walling using dressed stones (9" X 9"), bedded in mortar (1:4)	SM	6		
4.9	Provide and place 300mm approved hard-core and properly rammed.	SM	12		
4.1.0	Provide and place 50mm blinding concrete(1:3:6)	SM	12		
4.1.1	Provide and place damp proof membrane on the blinded surface	SM	12		
4.1.2	Provide and place reinforced concrete floor (1:2:4) 100mm thick	CM	1.2		
4.1.3	Construct 200mm thick walling with mortar (1:4) jointing. The external side of the walling is keyed to Engineer approval	SM	23		
4.1.4	Provide and cast reinforced column 200mm by 200mm and 2640mm high.Rate inclusive of reinforcement bars- D12	CM	1		
4.1.5	Provide and cast reinforced ring beam measuring 12m x 450m x 200mm (1:2:4). Rate inclusive of reinforcement bars-D12	CM	2		
4.1.6	Provide and construct a reinforced 150mm thick roof slab using high yield reinforcement bars of 10mm diameter to be spaced at 150mm C/C both ways and be in the mix of 1:2:4 (VRC). The parapet of 150mm high and 150mm wide round must also be reinforced.	CM	3		
4.1.7	Provide 1000mm dia.semi-circular drainage groove covered with removable steel grill casement draining into 600 x 600mm Soak pit	Item	1		

4.1.8	Provide and apply 20mm thick plaster to Roof, floor and walls (1:4) mortar	SM	40		
4.1.9	Provide, fabricate and fix steel casement door (2100mm x 900mm)	No	1		
4.2.0	Provide, fabricate and fix grilled steel casement window(1300mm x 1200mm high)	No	1		
4.2.1	Provide and apply three coats of paints on the internal walls and roof slab.The rate include branding the kiosk as per the Engineer approval	SM	40		
4.2.2	Provide and install 25mm diameter Consumer meter	No	1		
4.2.3	Provide and fix 20mm diameter back nuts	No	4		
4.2.4	Provide and fix 25mm diameter Elbows	No	6		
4.2.5	Provide and fix 20mm diameter Equal Tee	No	2		
4.2.6	Provide and fix 20mm diameter Ball Cocks	No	3		
4.2.7	Provide and fix 20mm diameter Union Sockets	No	2		
4.2.8	Socketed 25mm dia.GI from plastic tank to kiosk taps.Include 3 taps on the front end of the water kiosk	M	6		
4.2.9	Provide 3 Taps at the front end of water kiosk	No	4		
	Total for Water Kiosk summary				
5	2 No. CATTLE TROUGHS				
5.1	Clearance of trough area and removal of trees and stumps	SM	66		
5.2	Excavate over site soil material to reduce levels not exceeding 225mm deep and cart away	SM	66		
5.3	Excavation for raft foundation not exceeding 1.0 metres deep starting from reduced levels.	CM	22		
5.4	225 mm thick approved hard-core filling, levelled and compacted in 150mm layers.	SM	22		
5.5	Level and blind surface of hard-core with 50mm thick 1:4:8 concrete mix blinding.	SM	1.1		
5.6	Formwork to sides of floor slab 150mm thick	M	26		
5.7	Reinforcement bars D8. include for tying to floor slab	Kg	102		
5.8	Insitu reinforced concrete:(mix 1:2:4) grade 20(20 mm aggregate):vibrated in foundation strip 150mm thick	CM	2.7		
5.9	6"x9" approved local stone; squared; and rough chisel dressed one side, bedding and jointing in cement mortar (1:3) in Walls 150mm Thick	SM	13		

5.1	Reinforcement bars D8. include for tying to walling	Kg	32		
5.11	Plaster; 9mm first coat of cement: sand (1:3) steel trowelled in 25 mm thick 2 No. Coat work to sides of cattle trough internally. Include for water proofing	SM	13		
5.12	Plaster; 9mm first coat of cement: sand (1:3) steel trowelled in 25 mm thick 2 No. Coat work to sides of cattle trough externally	SM	18		
5.13	Supply, deliver to site approved hard- core, place and join with 1:3 cement mortar to form grouted riprap as directed. Include for levelling.	SM	48		
5.14	Fabricate and install a 700mmx1000mm lockable 16g steel plate manhole hole cover framed and cross reinforced with 16g, 25mm hollow section steel cover.	No	1		
5.15	Fittings from tank to trough				
5.16	2" Ø GI pipes "B"	No	2		
5.17	2" Ø GI long nipple	No	4		
5.18	2" Ø GI elbow	No	4		
5.19	2" Ø GI backnut	No	4		
5.2	2" diameter union	No	1		
5.21	2" diameter gate valve	No	1		
5.22	2"x1½" Ø reducing socket	No	1		
5.23	1½" Ø plain socket	No	1		
5.24	1½" Ø ball valve Pegler	No	1		
	Total for Cattle trough summary				
6	FENCE AND GATE				
	Provide, dig holes, install and fasten:				
6.1	Excavate, provide and erect chain link fence 2.1m (7') above ground comprising of:	M	150		
	3m (10') concrete posts set 0.9m (3') below ground level with concrete class 15 (1:4:8) surround at 3.0m centres with 500mm long cranks at top				
	2.1m (7') 12½ gauge chain link fence with concrete class 15 (1:4:8) grout surround at the bottom.				
	4 No. plain wire strands threaded through holes in posts.				
	4 No. strands 12½ gauge barbed wire tied to cranked				
	Gate				
6.2	Provide and install double gate of:		1		

	4m wide X 2.0m high fabricated from dia. 50mm SHS (gauge 16) cut and welded	Item			
	1.0m and 25mm x 25mm SHS cut and welded to form a mesh 150mm X 150mm Rate to include for 2No.				
	75mm x 75mm gauge 16 rectangular hollow section M.S. Gate posts and also to include for painting the gate with oxide primer and two coats top offence and weave to form mesh, concrete strutting posts at corners				
	Rate to include for all the necessary excavation and disposal gloss paint				
	Total for Fence and Gate summary				
7	CONSTRUCTION OF 50 CUBIC METRES MASONRY TANK				
7.1	Foundation				
A	Excavate over site and remove top soil to an average depth of 150mm	SM	30.2		
B	Excavation for foundation in from stripped level but not exceeding 1.5m deep and Cart away	SM	13.6		
C	300mm thick hand packed (stones) Hardcore well rolled and rammed	SM	30.2		
D	50mm lean concrete (1:4:8) blinding	SM	30.2		
E	Supply, cut and fix Y12 bars for reinforcement include for binding wire	KG	592		
F	150mm thick reinforced concrete class 20/20 for foundation slab. (Include for formwork to the sides of the slab)	CM	5		
G	30mm thick water proof cement: sand (1:2) mortar screed to directed slope	SM	26		
7.2	Wall				
A	Provide and construct a 225mm thick Masonry Walls in 1:3 water proof cement: sand mortar circular in plan	SM	51		
B	Provide and fix D10mm diam.s bars Reinforcements for the walls in between courses as detailed.	KG	290		
C	20mm thick 1:2 water proof limed cement /sand mortar plaster to wall in three courses of 5mm,5mm and 10mm to both internal and external surfaces of tank	SM	283		
D	25mm thick bondex or silant "sika" at the interface of the wall and slabs	KG	20		
E	25mm Water proof cement	KG	15		
F	Lime	KG	15		
7.3	Top Cover Slab				

A	150mm thick reinforced concrete class 20/20 for on roof slab (Include for shuttering).	CM	5		
B	Reinforcement for Top Cover Slab Y10bars	KG	315		
C	20mm thick cement: sand (1:3) mortar screed on slab as per the directed slope.	SM	40		
7.4	Inlet and Outlet Pipework				
A	75mm Dia G.I Pipe Class B	No.	4		
B	75mm Dia G.I Class B Elbows	No.	8		
C	75mm Dia Backnuts	No.	4		
D	75mm Dia sluice Valves	No.	3		
E	75mm Valve Sockets	No.	4		
7.5	Paints to Tank				
A	White paint to outside of wall three coats mixed with lime	SM	51		
B	Bituminous paint to inside of wall	SM	51		
C	Black gloss paint on plinth area	SM	10		
D	Provide branding and paintwork with Islamic RACIDA Logo and Project details	ITEM	1		
7.6	Valve Chambers				
A	Construct 1200 x 1200 x 900 Valve Chambers with Lockable Steel cover at Inlet and outlet control gate valves	No.	2		
B	Provide and fix both internal and external access ladders	No.	2		
C	Provide and fix tank breather pipes	No.	2		
	Total for Masonry Tank summary				
S/No	SUMMARY				Amount Kshs
1	Preliminaries				
2	Borehole Drilling				
3	Borehole Equipping and Solarization				
4	Construction of water kiosk				
5	Construction of cattle trough				
6	Fence and gate				
7	Construction of 50 Cubic Metres Masonry Tank				
	Total				

SUMMARY

SITE	AMOUNT (KSH)
<u>RACIDA/BORESHA NABAD-2025-02</u> <i>PROPOSED DRILLING AND EQUIPPING OF A NEW BOREHOLE IN MALAKAMARI IN MANDERA COUNTY</i>	

NOTE:

1. All Prices quoted shall include VAT

1. **Statement of Compliance**

- a) I confirm compliance of all clauses of the General Conditions, General Specifications and Particular Specifications in this tender.
- b) I confirm I have not made and will not make any payment to any person, who can be perceived as an inducement to win this tender.

Signed:*for and on behalf of the Tenderer*

Date:

Official Rubber Stamp:

WARRANTY

The equipment and accessories should have a warranty of at least 2 years, from date of installation for failures caused by faulty design, materials or workmanship. The Terms of Warranty should be provided in the product catalogue and brochures.

PERFORMANCE BANK GUARANTEE (UNCONDITIONAL)

TENDER No. RACIDA/BORESHA NABAD-2025-02
The Procurement Officer,
Rural Agency for Community Development and Assistnce – RACIDA
Email Address: procurement@racida.org
Mandera Office: Malkasuftu Road Next to Garanda Hotel or
Nairobi Office : Kinduruma Road, Top Plaza Ground Floor unit 9-12

Dear Sir,

WHEREAS(hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. dated to execute (hereinafter called “the Works”);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of: Kshs. (*amount of Guarantee in figures*) Kenya Shillings (*amount of Guarantee in words*), and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of Kenya Shillings (*amount of Guarantee in words*) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change, addition or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any change, addition, or modification.

This guarantee shall be valid until the date of issue of the Certificate of Completion.

SIGNATURE AND SEAL OF THE GUARANTOR

Name of Bank

Address

Date

TENDER QUESTIONNAIRE

Please fill in block letters.

1. Full names of Tenderer:

.....

2. Full address of Tenderer to which tender correspondence is to be sent
(unless an agent has been appointed below):

.....

3. Telephone number (s) of Tenderer:

.....

4. Telex/Fax Address of Tenderer:

.....

5. Name of Tenderer’s representative to be contacted on matters of the tender during the tender period:

.....

6. Details of Tenderer’s nominated agent (if any) to receive tender notices.
This is essential if the Tenderer does not have his registered address in Kenya (name, address, telephone, telex):

.....

.....

Signature of Tenderer

Make copy and deliver to:
The Procurement Officer,
Rural Agency for Community Development and Assistnce – RACIDA
Head Office Mandera

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2(c) and (2d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises: Country/Town.....

Plot No..... Street/Road.....

Postal Address..... Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time:
Kenya Shillings.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
1.
2.
3.
4.

Part 2(c) – Registered Company

Private or Public

State the nominal and issued capita of the company:

Nominal KShs.

Issued KShs.

Give details of all directors as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details*</i>	<i>Shares</i>
1.
2.
3.
4.

Part 2(d) Interest in the Firm:

Is there any person/persons in the employment of Rural Agency for Community Development and Assistance WHO has interest in this firm? Yes/No.....(Delete as necessary)

I certify that the above information is correct.

.....
Title

.....
Signature

.....
Date

* Attach proof of citizenship

KEY PERSONNEL

Qualifications and experience of key personnel proposed for administration and execution of the Contract. **(Signed CVs and copies of certificates MUST be attach)**

POSITION	NAME	YEARS OF EXPERIENC (GENERAL)	YEARS OF EXPERIENCE IN PROPOSED POSITION
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

I certify that the above information is correct.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF CONTRACTS COMPLETED IN THE LAST FIVE (3) YEARS

Work performed on works of a similar nature, complexity and volume over the last 3 years.
(Copies of Completion Certificates, Handing over Certificates or Final payment MUST be attached as proof).

PROJECT NAME	NAME OF CLIENT	TYPE OF WORK AND YEAR OF COMPLETION	VALUE OF CONTRACT (Kshs.)

I certify that the above works were successfully carried out and completed by ourselves.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF ON-GOING PROJECTS

Details of on-going or committed projects, including expected completion date.
(Copies of letter of offer **MUST** be attached as proof).

PROJECT NAME	NAME OF CLIENT	CONTRACT SUM	% COMPLETED	COMPLETION DATE

I certify that the above works are currently being carried out by ourselves.

.....
Title

.....
Signature

.....
Date

FINANCIAL REPORTS FOR THE LAST TWO YEARS

(Balance sheets, Profits and Loss Statements, Auditor's reports, etc.)

List below and attach copies)

1. _____.
2. _____.
3. _____.
4. _____.
5. _____.
6. _____.
7. _____.
8. _____.
9. _____.
10. _____.

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

**EVIDENCE OF FINANCIAL RESOURCES TO MEET QUALIFICATION
REQUIREMENTS**

(Cash in Hand, Lines of credit, etc. List below and attach copies of supportive documents.)

- 1. . _____ .
- 2. . _____ .
- 3. . _____ .
- 4. . _____ .
- 5. . _____ .
- 6. . _____ .
- 7. . _____ .
- 8. . _____ .
- 9. . _____ .
- 10 . _____ .

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

DECLARATION FORM

To

Date

The Tenderer i.e. _____ (*name and address*) Declare the following:

- a) Has not been debarred from participating in the public procurement.
- b) Has not been involved and will not be involved in corruption and fraudulent practices regarding public procurement

_____ Title

_____ Signature

_____ Date

(To be signed by authorized representative and officially stamped)

CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM
(FOR YOUTH, WOMEN & DISADVANTAGED GROUPS)

All Tenderers are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business. Tenderers are advised that it is a serious offence to give false information on this form.

Part 1 – General

Business Name.....

Location of business premises.....

Plot No.Street/ Road

Postal Address Postal Code

Tel No.....

Facsimile.....

Mobile and CDMA No.....

E-mail:.....

Nature of your business

Registration CertificateNo.....

Maximum value of business which you can handle at any time KSh.....

Name of your BankersBranch... ..

*Names of Tenderer's contact person(s)

Designation/ capacity of the Tenderer's contact person(s)

Address, Tel, Fax and E-mail of the Tenderer's contact person(s)

.....

Part 2 (a) Sole Proprietor

Your name in full

Age..... NationalityCountry of origin

Part 2 (b) Partnership

Give details of partners as follows: -

Names	Nationality	Age	Shares (%)
1.....			
2.....			
3.....			
4.....			
5.....			

Part 2 (c) Registered Groups

Give details of members as follows: -

Names	Nationality	Age	Gender	Shares (%)
1.....				
2.....				
3.....				
4.....				
5.....				

Part 2 (d) Registered Company

Private or Public

State the nominal and issued capital of company-

*Nominal in KSh.

*Total Issued KSh.

Give details of all directors as follows

Name	Nationality	Age	Shares (%)
1.....			
2.....			
3.....			
4.....			
5.....			

Name of duly authorized person to sign for and on behalf of the Tenderer

.....

Capacity of the duly authorized person.....

Signature of the duly authorized person.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

1. *Bidders shall attach their copies of the National Identity Card/ Passport*
2. *The address and contact person of the Tendered provided above shall at all times be used for purposes of this tender.*
3. *The details on this Form are essential and compulsory for all Tenderers. **Failure to provide all the information requested shall lead to the Tenderer's disqualification.***

YOUTH, WOMEN & DISADVANTAGED GROUPS

(The Bidder shall complete in this form in accordance with the instructions indicated)

Date:.....
(insert date (as day, month, year) of Bid Submission)

Tender No.....
(Insert number of bidding process)

To:

TENDER No. RACIDA/BORESHA NABAD-2025-02
The Procurement Officer,
Rural Agency for Community Development and Assistnce – RACIDA
Email Address: procurement@racida.org
Mandera Office: Malkasuftu Road Next to Garanda Hotel or
Nairobi Office : Kinduruma Road, Top Plaza Ground Floor unit 9-12

We, the undersigned declare that.

1. We understand that, according to your conditions, bids must be supported by a bid-securing declaration.
2. We accept that we will be automatically be suspended from being eligible for bidding in any contract with the purchaser for the period of the time of (insert the number of months or years) starting on (insert date), if we are in breach of our obligation(s) under the bid conditions, because we-
 - a. Have withdrawn our bid during the period of bid validity specified by us in the bidding data sheet: or
 - b. Having been notified of the acceptance of our bid by the purchaser during the period of bid validity,
 - i. Fail or refuse the contract, if required, or
 - ii. Fail or refuse to finish the performance security, in accordance with the ITT
3. We understand that this bid securing declaration shall expire if we are not the successful bidder, upon the earlier of
 - i. Our receipt of a copy of your notification of the name of the successful bidder; or
 - ii. Twenty-eight days after the expiration of our tender.

4. We understand that if we are a joint venture, the bid securing declaration must be in the name of the joint venture that submits the bid, and the joint venture has not been legally constituted at the time of bidding, the bid securing declaration shall be in the names of all future partners as named in the letter of intent.

Signed:.....
(insert signature of person whose name and capacity are shown)

in the capacity of.....
(insert legal capacity of person signing the bid securing declaration)

Name:.....
(insert complete name of person signing the bid securing declaration)

Duly authorized to sign the bid for and on behalf of:
.....
(insert complete name of bidder)

Date on..... Day of.....
(insert date signing)

EVALUATION CRITERIA

There are three levels of evaluation criteria subjected to Companies that bid for the proposed drilling and equipping of a new borehole in , malakamari in mandera county.

These are: -

1. Mandatory Requirements
2. Technical evaluation
3. Financial Evaluation

1. MANDATORY REQUIREMENT

This is a compulsory requirement and if a company fails to meet any of the mandatory requirements, it is deemed non-responsive. The following table shows the mandatory requirements

S/NO	REQUIRED DOCUMENTS	YES	NO
1	Certified copy of Certificate of incorporation		
2	Certified Copy of Valid Tax Compliance certificate (will be verified via TCC)		
3	All forms dully filled		
4	Current Business Permit		
5	2 % Bid Bond		
6	NCA 7		
7	Pagination (BQ Must be serialized)		
8	Financial reports for the last two years		
9	RACIDA Declaration of compliance		
10.	Pricing matrix		
11	CR 12		

2. TECHNICAL EVALUATION

This is also a must for a firm or company to have and if a company fails to attain 70% of the technical requirements, it will not proceed to financial evaluation. The following table shows the technical requirements.

No.	DESCRIPTION	Score Rate	Rank
1.	EXPERIENCE Attach completion certificates as evidences	5	
	1.1 Value of related water works handled in Kshs.		
a)	Three projects of equal or higher value in the last three years.	5	
	1.2 Nature, scope and specificity of water works handled		
a)	Three projects of similar nature as per this scope of works	5	
		15	
2.	KEY PERSONNEL: THE DATA ON THEIR EXPERIENCE SHOULD BE SUPPLIED USING THE FORM PER-2 BELOW FOR EACH CANDIDATE.		
	Technical skill in terms of human resource. Attach CVs signed and certified copies of academic certificates detailing qualifications of at least (4) key personnel who shall be involved in this assignment. The persons must be working with the organization or sign an undertaking to work with the firm by the time of submitting this tender. Each of the 4 personnel will be evaluated on the following parameters:	5	
a)	Project Manager BSc. Civil engineering with 8 years' experience in general construction and water works. Registration with Engineers Board of Kenya (EBK) as Graduate/Professional Engineer with current and valid annual Practicing license.	5	
b)	Site Agent BSc. Civil Engineering/Water Engineering with at least 5 years' experience in general construction and water works. EBK/NCA registration	5	

c)	Foreman	Diploma in Civil Engineering, Building construction with 3 years' experience. Registration with NCA	5	
d)	Electrical Engineer	Degree in Electrical engineering and 5 years of experience with current registration of EBK as Graduate/Professional Electrical Engineer and with EPRA registration certificate as PhotoVoltaic engineer	5	
			25	
3.	PLANT AND EQUIPMENT			
	Relevant Equipment	Show evidence of ownership/ lease for essential construction machinery, equipment, and plant. <ul style="list-style-type: none"> • If the equipment is owned, must provide clear copies of logbook or proof ownership. • Hired or leased equipment provide commitment letter from lessor of the equipment addressed to the Procuring entity that the lessor shall avail the equipment upon award of the tender and submit a copy of the lease indicating list of equipment's. Backhoe/excavator 10 ton tipper lorries Concrete mixer 0.3 m3 Concrete poker vibrators 25mm-45mm 1 ton pick up. Butt Fusion Machine	20	
4.	WORK METHODOLOGY			
	Program of works logically applicable to this task _ To be revised to reflect that the best proposal with respect to the duration of how long Practical Action anticipates that the job will take (upon award)		5	
	Methodology in response to the work requirements as detailed in the bill of quantities		5	
5.	FINANCIAL CAPACITY			

	a) Average annual Turnover of the last 2 years, which must be above this contract amount.	5	
	b) Evidence of Line of credit with minimum of Ksh. 15 million certified by the Bank/Issuing institution or indication of self-financing	5	

3.FINANCIAL EVALUTION

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE/RANK
1	<p>The maximum score under this stage of evaluation is 20 points. The criteria below will be used for financial evaluation</p> <p>Financial Score=$20(LQA/BQA)$</p> <p>KEY:</p> <p>LQA=Lowest Quoted Amount</p> <p>BQA=Bidder Quoted Amount</p>	20	

